

**Ontario Online Learning Consortium /  
Consortium Ontarien pour l'apprentissage en ligne  
(the "Corporation")**

(DRAFT, for approval at the next All Members Meeting)

MINUTES of a special general meeting of the members of the Corporation held by means of video conference on the 19<sup>th</sup> day of September, 2018, at the hour of 1:00 pm (EST).

J. Morris (co-chair of the Board of Directors) called the meeting to order at 1:00 pm.

**1. Welcome and Call to Order**

The chair conducted a roll call of attendance by sector to ensure that the double majority of 51% participation of both sectors was in place in order to achieve quorum.

**Colleges:**

1. Algonquin College, represented by Patrick Devey
2. College Boreal, represented by Liane Romain and Amelie Ouellet
3. Cambrian College, represented by Paula Gouveia
4. Conestoga College, represented by Sandra Schelling and Kathleen Geelen-Cervi
5. Confederation College, represented by Don Duclos
6. Durham College, represented by Rebecca Milburn
7. Fleming College, represented by Eva Rees
8. George Brown College, represented by Lori Nave and Colin Fitzsimons
9. Georgian College, represented by Helen Pearce and Alissa Bigelow
10. Humber College, represented by Eileen DeCourcy and Cynthia Mckeich
11. La Cité collégiale, represented by Olivier Chartland
12. Lambton College, represented by Donna Church and Beth Ann Wiersma
13. Loyalist College, represented by Christine Eddy and Robert Wells
14. Mohawk College, represented by Cebert Adamson
15. Niagara College, represented by Mary Wilson
16. Northern College, represented by Audrey Penner and Glenn MacDougall
17. Sault College, represented by Lori Crosson
18. Seneca College, represented by Laurel Schollen
19. St. Clair College, represented by Karen Gill-Gore and Daniel Rorai
20. St. Lawrence College, represented by Lorraine Carter and Andre Leger

**Universities:**

1. Algoma University, represented by Dawn White
2. Brock University, represented by Giulia Forsythe
3. Carleton University, represented by Patrick Lyons
4. University of Guelph, represented by Franco Vaccarino and Natalie Green
5. Lakehead University, represented by Leslie Malcolm
6. Laurentian University, represented by Bettina Brockerhoff-Macdonald

7. McMaster University, represented by Zafar Syed
8. OCAD University, represented by Travis Freeman
9. University of Ottawa, represented by Aline Germain-Rutherford and Richard Pinet
10. Queen's University, represented by Jill Scott, Beverly King and Eric Tremblay
11. Ryerson University, represented by Fangmin Wan, Nada Savicevic and Naza Djafarova
12. University of Ontario Institute of Technology, represented by Rupinder Brar
13. University of Toronto, represented by Laurie Harrison
14. University of Waterloo, represented by Aldo Caputo
15. Western University, represented by John Doerksen
16. Wilfrid Laurier University, represented by Mary Scott
17. University of Windsor, represented by Cheryl Collier, Nick Baker and Jerry Berryman
18. York University, represented by William Gage, Karthiga Sandrasri and Andrew Kosavic

**Regrets:**

1. Fanshawe College
2. Sheridan College
3. Nipissing University
4. Royal Military College
5. Trent University

**Also Participating:**

eCampusOntario Board of Directors:

Franco Vaccarino, co-chair

Judith Morris, co-chair

Alison Flynn

Nick Baker

Peter Hickey

Jordanne Christie

Danny Chang

Jill Scott

Andre Leger

Regan Legassie

Julia Colyar, COU

David Fulford, CO

Yvette Munro, ONCAT

Matthieu Brennan, Contact North

David Porter, CEO, eCampusOntario

**Quorum**

It was confirmed that a double majority of membership delegates were in attendance and therefore quorum was achieved. J. Morris welcomed all members to the AGM.

**2. Confirmation of Agenda**

The agenda was confirmed as presented.

**3. Approval of Minutes of September 28, 2017**

J. Morris called the motion to approve the Minutes of September 28, 2017.

**Motion:** “That the Members approve the Minutes of the September 28, 2017 meeting as provided”

MOVED: W. Gage

SECONDED: C. Adamson

CARRIED: J. Morris, Chair

#### **4. Approval of Audited Financial Statements, 2017-18**

J. Morris called the motion to approve the Audited Financial Statements, 2017-18.

**Motion:** “That the Members approve the Audited Financial Statements for fiscal year 2017-18”

MOVED: C. Adamson

SECONDED: F. Vaccarino

CARRIED: J. Morris, Chair

#### **5. Approval of Annual Report, 2017-18**

J. Morris called the motion to approve the Annual Report for fiscal 2017-18.

**Motion:** “That the Members approve the Annual Report for fiscal 2017-18”

MOVED: J. Scott

SECONDED: A. Caputo

CARRIED: J. Morris, Chair

#### **6. Approval of OOLC/COAEL By-laws**

J. Morris called the motion to approve the revised By-Laws as provided.

**Motion:** “That the Members approve the revised By-Laws as provided.”

Moved: W. Gage

Seconded: C. Collier

Carried: J. Morris, Chair

#### **6. eCampusOntario Operational Update**

D. Porter gave an overview of the past year at eCampusOntario, highlighting the organization’s accomplishments and future directions. As an organization that is constantly in motion, eCampusOntario is required to be agile in order to respond to change.

D. Porter outlined that how, moving forward, eCampusOntario will continue to lead through open and collaborative practices, build capacity through shared and collaborative services, and inspire innovation through investment in research and development.

## **5. Resolutions**

### **a. Election of Directors**

Be it resolved that:

“The Board of Directors, with the recommendation of the Nominations Committee, be authorized to fill any vacancies on the Board that should arise between now and the next Annual General Meeting of the Members.”

MOVED: A. Penner

SECONDED: T. Freeman

CARRIED: J. Morris, Chair

### **b. Appointment of Auditor**

Be it resolved that:

“The Board of Directors, with the recommendation of the Finance and Audit Committee, be authorized to appoint an auditor for the 2018-19 fiscal year cycle.”

MOVED: E. Rees

SECONDED: F. Wang

CARRIED: J. Morris, Chair

### **c. Confirmation of Decisions**

Be it resolved that:

“The Members confirm the decisions of the Board of Directors since the last Annual General Meeting of September 28, 2017.”

MOVED: A. Penner

SECONDED: E. DeCourcy

CARRIED: J. Morris, Chair

## **6. Other Business:**

The floor was opened to member questions and comments. Members inquired about the timeline for the alternative funding process. D. Porter outlined the numerous approval processes in place, including Board and MTCU approval and an amendment to the TPA.

On a motion made by J. Morris the meeting was adjourned at 1:58pm.

**Respectfully submitted,**

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**Judith Morris, Co-Chair, OOLC Board of Directors**

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**Franco Vaccarino, Co-Chair, OOLC Board of Directors**