

Support for Recent Graduates

Monthly Reporting for Ontario Exchange

A condition of Ontario Exchange's Support for Recent Graduates program is the completion of monthly reporting. You may use the form below to describe any work completed and report on the overall status of your project. Reporting is always for the month that has just passed; to submit your monthly report or if you have missed a reporting period, please email exchange@ecampusontario.ca.

*indicates mandatory question

Has work been completed on this project within this reporting period for which a recent graduate must be paid?*

Yes, a recent graduate has completed work during this reporting period.

No, no work has been completed during this reporting period or no invoice will be submitted for this reporting period.

What is the overall status of the project?*

Please state the name of your recent graduate. Briefly qualify the status above and describe the general progress of the project.*

Status of key deliverables*

Description of Activity	Number of Hours

Description of Activity	Number of Hours
Total Hours	

Is the work of the recent graduate expected to be complete by February 29, 2024?*

- Yes
- No

If No, what is the reason why the work cannot be completed by the deadline?

What is the total amount being invoiced for this period?*

Is the invoice included in your monthly report submission?*

- Yes
- No

I confirm that I am able to authorize this report, and have reviewed and agree with all information provided.*

I have read and understood the terms noted below*:

- All project funding will end on February 29, 2024. Any work completed after this date will not be eligible for additional funding from this program.

If you need this form in another language, please email exchange@ecampusontario.ca